

*FUNDAMENTALS OF
LIBRARY MANAGEMENT*

EMOTIONAL
INTELLIGENCE
AND CRITICAL
THINKING
FOR LIBRARY
LEADERS

Gary L. Shaffer

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GARY L. SHAFFER



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INVESTOR IN PEOPLE

*To Alicia, Bryce, and Brinn, may you always be guided by
emotional intelligence and critical thinking.*

Thank you for your love and support.

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PREFACE

This book is the first in a planned series of seven. Each book will take an in-depth look at two (of 14 total) foundational competencies for library leaders and managers as defined by the Library Leadership and Management Association a division of the American Library Association (LLAMA, 2014). This book will cover emotional intelligence and critical thinking. Other books in the series will cover topics such as:

2 Collaboration and partnerships Marketing and advocacy Ethics	5 Team building Project management
3 Forward thinking Evidence-based decision making	6 Communication skills Change management
4 Budget creation and presentation Ethics	7 Problem solving Conflict resolution

When this author, a library practitioner, researcher, and professor of library management, feels that the topics are important, but do not appear to be addressed by the LLAMA Foundational Competencies (e.g., fundraising), he will attempt to place that topic within the confines of the competency that he feels is most related, such as in this case, budget creation and presentation.

While the series will be based in research, it is meant for a practitioner audience and thus will err on the side of practical advice. In addition to being a researcher in management and leadership, having formerly run the Center for Library Leadership and Management at the University of Southern California (USC), the author is also a practitioner, having run two public libraries. He has also been a member of an executive team or consulted with the executive team in three other large urban public libraries over his 15+ year career in librarianship. While not an academic librarian, the author was housed within the Doheny Memorial Library and did collaborate with academic librarians often while at USC. The author has also been a member of the Special Library Association (SLA), has supervised many students in internships in special libraries, attended SLA conferences, and often consulted with his corporate special library during a previous career in advertising. Thus, he will attempt to address management and leadership variables that may be of particular interest to those working in special libraries as well. Last, the author has consulted with school librarians throughout his career, counting many as close acquaintances, and will do his best to address their challenges as well. In general, this work is meant to aid all librarians who wish to improve their management and leadership skills. He hopes you will enjoy this series.

REFERENCES

LLAMA. (2014). *Leadership and management competencies*. Retrieved from <http://www.ala.org/llama/leadership-and-management-competencies>